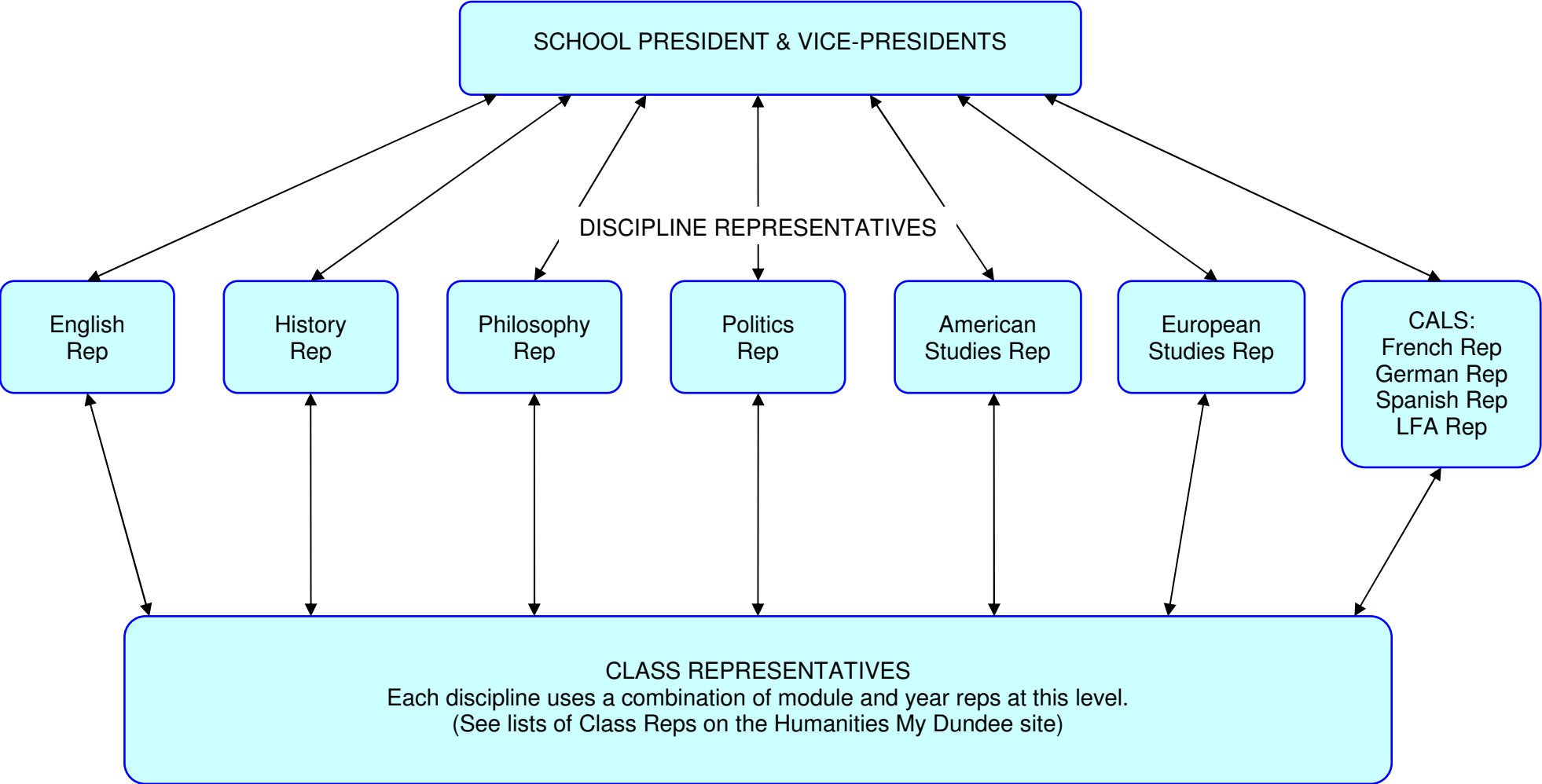


School of Humanities

Undergraduate Student Representation Structure



School of Humanities Student Representation

How are Discipline and Class Representatives elected?

In some disciplines student reps are nominated or they volunteer, and in some cases elections are held if there are a few nominations. Class reps usually cover their own tutorial group or module, but they can also sometimes be asked to be the year representative (i.e. first year rep) in a particular discipline, a subject representative (i.e. French rep in languages), or even the overall Discipline Rep. Again, in certain circumstances there may be elections for these positions. In some disciplines the reps are asked if they wish to continue into subsequent years.

What is the remit of the Discipline and Class representatives?

Generally the remit of our student representatives is:

- to act as a key liaison point between the student cohort and the school staff;
- to collect relevant comments, feedback, opinions, and suggestions from their fellow students and communicate them to the staff, either through the relevant Staff-Student Liaison/Consultative Committee (SSLC), in person, or through the School President or Vice-Presidents;
- to represent the opinions and concerns of their fellow students as and when required;
- to make recommendations on any matter relating to the content, structure, teaching method, or method of assessment of their modules;
- to consider proposals for new or amended modules or programmes and provide feedback, comments and recommendations;
- to review the results of student questionnaires and discuss these at SSLC meetings.

Do Class Representatives sit on any discipline committees other than Student/Staff Committees and how many times per year do the committees meet?

Class and Discipline representatives usually only sit on the discipline Staff-Student Liaison/Consultative Committee (SSLC), which generally meet once per semester. Occasionally student representatives will be asked to consider issues outwith the SSLC meetings. In some disciplines the year/senior/discipline representatives are asked to sit in on Programme Board meetings for certain agenda items. The Student President meets with the student representatives at least once per academic session, and student representatives are encouraged to liaise with the Student President or Vice-Presidents as often as possible as they attend School Committee meetings, including School Board, and can pass on any comments or issues on behalf of student body.

Who is responsible for leading the discipline staff/student meetings?

In some disciplines the Staff-Student Liaison/Consultative Committees are convened by a member of staff or a senior student representative (i.e. the 4th year rep or Discipline Rep). The agenda and discussion can sometimes be driven by the students themselves, with the support of staff if required. Generally the minutes are taken by a member of staff, but in some disciplines the students are encouraged undertake this themselves.